

REPORT FOR: COUNCIL

Date of Meeting: 28 February 2013

Subject: **Decisions taken under Urgency Procedure by Portfolio Holders, Leader and Deputy Leader, and Use of Special Urgency Procedure**

Responsible Officer: Hugh Peart – Director of Legal and Governance Services

Exempt: No

Enclosures: Appendix A – Decisions taken as a matter of urgency

Section 1 – Summary

This report sets out decisions taken under urgency procedure rules by Cabinet, the Leader and Portfolio Holders, and use of the special urgency procedure since the meeting of the Council on 8 November 2012.

FOR INFORMATION

Section 2 – Report

In accordance with Committee Procedure Rule 47.6 set out in Part 4 of the Council's Constitution, any Executive decisions taken as a matter of urgency are reported to the next available meeting of the Council.

Appendix A sets out decisions taken as a matter of urgency since the Council meeting held on 8 November 2012.

In accordance with the Access to Information Procedure Rules and paragraph 19 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the use of the Special Urgency procedure in relation to Executive decisions is to be reported quarterly to Council.

The Special Urgency procedure has not been used since the Council meeting on 8 November 2012.

Section 3 – Further Information

Where appropriate, Ward Councillors, outside organisations and interested parties were consulted on individual reports considered by Cabinet, the Leader and Portfolio Holders.

Where decisions were deemed urgent, the agreement of the Chairman of the Overview and Scrutiny Committee was obtained that the decision would not be subject to the call-in procedure.

Section 4 – Financial Implications

As per the individual reports to Cabinet, the Leader and Portfolio Holders.

Section 4 – Corporate Priorities

Corporate priorities are included in the individual reports to Cabinet, the Leader and Portfolio Holders.

Name: Steve Tingle	<input checked="" type="checkbox"/>	on behalf of the Chief Financial Officer
Date: 14 February 2013		

Section 6 - Contact Details and Background Papers

Contact:

Elaine McEachron, Democratic & Electoral Services Manager

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Background Papers:

Council's Constitution/Portfolio Holder Decision report/Cabinet agenda

APPENDIX A

Urgent Decisions

The following urgent decision has been made since Council on 8 November 2012:

Subject	Decision Maker (Portfolio Holder/Leader/Cabinet)	Reason for Urgency
Calculation of Business Rates Income for 2013-14	Cabinet	The reports had to be approved by Harrow in order for Harrow as the billing authority to inform the Preceptors (GLA, Fire, Police, etc) of the respective amounts by no later than 30 th January 2013.
Calculation of Council Tax Base for 2013-2014	Cabinet	The report had to be approved by Harrow in order for Harrow as the billing authority to inform the Preceptors (GLA, Fire, Police, etc) of the respective amounts by no later than 30 th January 2013.